



Local Governing Body Admissions Committee

The full Local Governing Body (LGB) of Wye School acts as its Admissions Committee. Its remit is to review admissions on behalf of the responsibly body, United learning.

The LGB meets annually, or as required to:

- Review the school's **admissions** policy, including the admissions criteria, in accordance with United Learning's Admissions Guidance.
- Ensure that the timetable for the review of the policy provides adequate time for the statutory requirement to inform the local authority of any changes.
- Ensure that **consultation** is undertaken when any qualifying changes are proposed or to ensure the academy fulfils its statutory duty to consult every 7 years.
- Recommend to United Learning for approval any changes to the admissions policy /PAN.
- Consider applications for admission to the school and, when required, decide on the admission of pupils in accordance with the published admissions policy and criteria.
- Ensure that arrangements are in place for parents to appeal against the Committee's decision not to offer a place in accordance with procedures approved by the LGB.
- Monitor arrangements for the admission of pupils and any associated appeals process and inform United Learning of any appropriate issues.

Note:

1. *The Headteacher is delegated the authority by United learning to admit pupils to the school on request from parents or the local authority where there are vacancies in accordance with the school's published admissions policy and associated criteria.*
2. *Responsibility is delegated to the Headteacher to present the school's case to an appeals panel.*

Principal: Luke Magee

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